

APPOINTMENT OF SERVICE PROVIDER FOR BUILDING WORK ON MEETING ROOM ADJUSTMENTS AT CEF

1 INTRODUCTION

CEF SOC Ltd is a state-owned company involved in the search for appropriate energy solutions to meet the energy needs of South Africa and the sub-Saharan African region. It also manages the operation and development of the oil and gas assets of the South African government. The company falls under the auspices of the Department of Mineral Resources and Energy (DMRE). For more information on the company, you can visit our current website: www.cefgroup.co.za.

2 BACKGROUND AND OVERVIEW

CEF seeks a service provider to make amendments to two meeting rooms for improved business functionality.

3 SCOPE OF WORK

3.1 CRITICAL ASPECT OF THE MEETING ROOM ADJUSTMENTS

- The Bidder is advised that the rates for the preliminaries, measured work, budgetary allowances, provisional amounts, and prime cost amounts must be included in the bills of quantities inclusive rates, including profit, overheads, mark-up, etc.
- The Bidder shall carry out the whole of the works with as little mess and noise as possible and with a minimum of disturbance to adjoining offices. He shall provide proper protection and provide, erect, and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, and to the satisfaction of the CEF project manager.
- The Bidder must make allowance for ceiling support before demolishing of walls and will not be permitted to drop the demolished The Preliminaries price includes removal of construction debris and carting out site for disposal, cleaning of the works area as well as areas contaminated by the execution of construction activities, which will be kept

clean, free of dust and noise always. The Occupational Health and Safety (OHS) compliance to be priced into the preliminary rates or building rates. Construction debris from high level but must lower to eliminate the noisy demolition works.

- With regard to building up of openings in existing walls, cement screeds and paving, granolithic, tops of walls, etc. shall be levelled and prepared for raising of floor levels to make allowance to receive new wall or doors. The Bidder is required to remove and replace partition walls including doors, make good to receive new aluminium stackable door or single wooden door, supply and install an aluminium stackable door, supply, and install a single door, all inclusive of finishes, carpet, and ceiling refitting where necessary. Making good of finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary.
- The Bidder will be required to take dimensions of working areas on the site and he will be held solely responsible for the accuracy of all such dimensions where used in the manufacture of new items (doors, windows, fittings, etc.).

Preliminary and General shall include the overhead costs all-inclusive of travel to site, site hoarding, AAMSA certified partitions, glass and aluminium certified installations, etc.

During execution of the project, the Service Provider will be responsible for construction supervision, quality control, and SHEQ services.

4 EVALUATION

4.1 Mandatory Requirements

No.	Mandatory	Comply	Not Comply
4.1.1	Valid COIDA certificate		
	Substantiate / Comments		

No.	Mandatory	Comply	Not Comply
4.1.2	The bidder must provide valid CIDB Grade 1SG		
	Substantiate / Comments		

4.2 Technical Requirements

Technical Evaluation Criteria	Scoring	Percentage	Proof
4.2.1 EXPERIENCE OF THE COMPANY: The bidder should submit a list of past projects accompanied by corresponding reference letters. The bidder must provide signed and dated relevant reference letters on client's letterhead.		30%	Signed reference letters on a client letterhead
3 or more relevant References	5		
2 relevant reference letters	3		
1 relevant reference letters	1		
0 relevant reference letters	0		

Technical Evaluation Criteria	Scoring	Percentage	Proof
4.2.2 CAPACITY The bidder should submit turnaround time frame of delivery from request.		30%	Service proposal with confirmation of implementation program.
Ability to implement within 7-days.	5		
Ability to implement within 14-days.	4		
Ability to implement within 21-days.	3		
Ability to implement within 30-days.	2		
Implementation after than 45-days	1		
No Implementation program submitted	0		

Technical Evaluation Criteria		Scoring	Percentage	Proof
4.2.3 METHODOLOGY			40%	Provide Execution methodology, project manager / supervision details, resource allocation on labour and materials. (See attached Bill of Quantities for referencing)
The bidder should submit project implementation team with project manager and project resources (labour and materials).				
All aspects provided	5			
Less than the requested aspects	0			

5 Pricing Schedule

See attached Bill of Quantities

6 Contract Period: 3 months.

7 Delivery Location

CEF (SOC) Ltd, Head Office,
 CEF House, 152 Ann Crescent, Block C,
 Upper Grayston Office Park,
 Strathavon, Sandton.